



# RECORDING INSTRUCTIONS

The Casual Record Sheet is for general recording of butterflies on a variety of sites, for example, when atlas recording in different areas.

Use one column to record sightings from each site on each separate day. An example of a completed column entry is shown alongside. Please enter information on this sheet as follows:

**Name:** Enter your name  
**Address/Tel:** along with your address and telephone number.

**Year:** Enter the year during which the records are made. Please do not put records for more than one year on each sheet.

**Site Information:** Record here information about the site or locality:

**OS Map Reference:** Write the Ordnance Survey map reference of the site in the left-hand space. This should preferably be 6-figure for the centre-point of a small site (e.g. SP609104) or at least 4-figure (i.e. 1km square, e.g. SU4796) for the locality. If the site is large, divide it into sub-sites and record each 1km square separately.

**Site name / Locality:** Give the site name or a name, such as a feature named on the map, to identify the locality being recorded, in the right-hand space.

**Habitat type(s):** Enter the code(s) from the list of habitat types below that apply to the site/locality where the butterflies were actually seen.

**Day / Month:** Give the day and month of the record (as numbers).

### Species recorded

Please record all butterfly species seen at the named site/locality, marking the numbers seen on that date using the following codes:

Numbers seen: **A:** 1 **B:** 2-9 **C:** 10-29 **D:** 30-99 **E:** 100 or more

Please record also any eggs, larvae, pupae or mating seen, using codes:  
**O** (eggs), **L** (larvae), **P** (pupae) and **M** (mating), respectively.

Use the **Notes** box below to add further notes on any of the records. Thanks for your help!

SP610012		Shabbington Wood
43		
1	7	
A		
B		
L		
B		
O		
C		

### Habitat codes:

- |   |  |
|---|--|
| <b>1</b> Sea-shore / cliffs / salt marsh            | <b>6</b> Rocky inland habitats / screes etc            |
| <b>2</b> Freshwater edges (lakes / rivers / canals) | <b>81</b> Fertilized / improved / reseeded grassland   |
| <b>31</b> Heath / scrub                             | <b>82</b> Crops  |
| <b>34</b> Calcareous (chalk/limestone) grassland    | <b>83</b> Orchards / plantations / commercial forestry |
| <b>35</b> Acid grassland                            | <b>84</b> Tree lines / hedges / small woods            |
| <b>38</b> Meadow (unimproved)                       | <b>85</b> Parks / gardens / churchyards                |
| <b>41</b> Broad-leaved deciduous woodland           | <b>86</b> Urban / industrial areas                     |
| <b>43</b> Mixed woodland                            | <b>87</b> Fallow / waste / disturbed land              |
| <b>51</b> Raised / lowland bog                      | <b>89</b> Quarries / pits                              |
| <b>52</b> Blanket / upland bog                      | <b>90</b> Road / rail verges, cuttings etc             |
| <b>54</b> Marshes / fens                            |  |

**Notes**

Please return completed forms to:

Jim Asher  
 24 Fettiplace Road  
 Marcham  
 Abingdon OX13 6PL

...or to Butterfly Conservation  
 Manor Yard, East Lulworth, Wareham, Dorset BH20 5QP